



Brenham
INDEPENDENT SCHOOL DISTRICT EST. 1875

Brenham Elementary Reopening Plan: Covid-19 Response Protocols

The guidance in this document is subject to change as directives are provided by governing authorities and/or health officials, or as environmental conditions change.

INTRODUCTION

Brenham Elementary is committed to providing engaging and rigorous, TEKS-based instruction to all students whether they attend school in-person or select a remote instructional setting. The level of rigor, workload, time commitment, and timing of classes will be vastly different from the distance-learning plan implemented in the spring of 2020. We recognize that this may be a challenging year, but we are embracing the opportunity to expand and maximize learning for all students. Toward that end, we will offer remote and face-to-face instruction for all students for the 2020-21 school year.

All students, remote or face-to-face, must still update their student records. This year, returning students to Brenham ISD will be asked to update their student records utilizing the TxEIS Parent Portal. The process typically takes only a few minutes per student, and allows you to verify all of your student's data is correct and provide updates for any important information that has changed, such as contact phone numbers, emergency contacts, and student health history. Returning students must update their records before they receive their schedules or homeroom teacher assignments for the upcoming school year.

Reminder: The first day of school is Tuesday, August 25.

REMOTE/VIRTUAL LEARNING

Brenham ISD will structure the students' Remote/Virtual Instruction schedule to require students to participate in an asynchronous model that will include synchronous learning.

Asynchronous Model	Synchronous Model
<ul style="list-style-type: none"> ● Check-in with the teacher each day. ● Complete asynchronous activities assigned each day in Google Classroom. ● Students show proof of participation in daily Remote learning by satisfactorily completing assigned tasks to demonstrate evidence of student learning, i.e. video, picture, or activities submitted as lessons and/or completing assignments. ● Students and parents will communicate with the teacher when needing additional assistance, tutoring, etc. during pre-scheduled times. ● Examples: Pre-assigned work with formative assessments on paper or in Google Classroom; watching pre-recorded videos of instruction with guided support. 	<ul style="list-style-type: none"> ● Students are ready to learn. ● Workspace is designated for the student. ● Students will show their face on the screen to engage with the teacher virtually. ● Students will participate in the class. ● Examples: Teacher supported work time on video conference calls; scheduled and timed online tests. ● This instruction will be administered throughout the day by the students assigned classroom teacher. ● Daily schedules are designed by the teacher and implemented by the student.

The **Asynchronous Model** is a curricular experience where students engage in the learning materials on their own time, interacting intermittently with the teacher via the computer or other electronic device while accessing course content and/or other resources using Google Classroom. Asynchronous Learning may include **Synchronous Learning**, which is two-way, real-time, live instruction between teachers and students through the computer or other electronic devices. This method may be used in conjunction with an asynchronous model, meaning the teacher may designate some class time when the entire class is online at the same time for direct instruction or a demonstration. Synchronous learning might also be used to deliver a course remotely when it is not available in an asynchronous format. This would mean that much like going to school, a student would be expected to be present for a given class period each day that would be delivered remotely via Google Classroom. Regular grading policies apply to both settings.

ELEMENTARY SCHOOL	
<p>PRE-K THRU SECOND GRADE</p>	<p>Students will receive Asynchronous Instruction. It is the only remote model option approved by the Texas Education Agency for this age group.</p> <ul style="list-style-type: none"> ● There must be daily progress in Google Classroom. ● There will be a daily teacher-student interaction (Google Meet). ● The student must be able to complete and turn in assignments on a daily basis. ● Scheduled tutorials and interventions as needed.
<p>THIRD GRADE FOURTH GRADE</p>	<p>Students will receive Asynchronous Instruction in conjunction with Synchronous Instruction.</p>

	<ul style="list-style-type: none"> ● There must be daily progress in Google Classroom. ● There will be a daily teacher-student interaction (Google Meet). ● The student must be able to complete and turn in assignments on a daily basis. ● Scheduled tutorials and interventions as needed.
SPECIALS	Students will receive weekly video lessons posted on Google Classroom for music, art, PE, STEAM, and Gifted and Talented.

Roles and Commitments from the Students and Parents in Remote Learning

STUDENTS	PARENTS
<ul style="list-style-type: none"> ● Follow the designated schedule communicated by the home campus to attend class during synchronous times or touch points during asynchronous learning. ● Complete daily asynchronous activities and assignments in Google Classroom. ● Participate daily in scheduled learning activities, including intervention and tutorials. ● Use proper etiquette during online learning ● Take responsibility for asking for help, asking questions, and taking advantage of tutorial sessions. ● Turn in school work daily and/or at the direction of the assigned teacher. ● Show up to synchronous instruction ready to learn, on time, dressed appropriately, and follow online etiquette including using video and showing your face during class. 	<ul style="list-style-type: none"> ● Monitor and ask for evidence that your child is on track with assignments and coursework. ● Check Google Classroom for teacher lessons. ● Provide your child with assistance on their day-to-day activities with the exception of designated independent work. ● Assist in supporting your child's needs by establishing and managing the daily schedule communicated by the teacher and the campus. ● Create a designated learning space for your child at home to learn comfortably. ● Maintain communication with your child's teacher by phone, email messages, and/or online meetings to create a learning partnership. ● Allow your child to struggle; it is allowed and encouraged! Don't help too much. Becoming independent takes lots of practice.

PROVIDE NOTICE: Requirements for parental and public notices	
COVID-19 Response Team (CRT)	BISD has organized a COVID-19 Response Team (CRT) that is responsible for planning for and responding to COVID-19 concerns. The CRT is committed to supporting our school community with open and honest communication that will allow parents, students, and staff to make the best decisions for their education during the 2020-2021 school year. The nurse will be the COVID-19 contact person on each campus. Our goal is to provide the safest educational experience for all students and staff whether in person or remotely.

<p>Attendance and Enrollment</p>	<ul style="list-style-type: none"> ● Per Texas Education Code (TEC), §25.092, students must attend 90% of the days a course is offered (with some exceptions) in order to be awarded credit for the course and/or to be promoted to the next grade. This requirement remains in force during the 2020-21 school year. ● Given the public health situation, student attendance may be earned through face-to face or remote instruction. ● Parents will choose their student’s mode of instruction; however, changes from one mode to the other will only be permitted at the end of a grading period.
<p>Notification of Confirmed Cases on Campus</p>	<ul style="list-style-type: none"> ● If a positive case is identified for a school participant (student or employee), the District will identify and notify any individuals who had regular or close contact with the affected participant. This may include the entire class (students, teachers, staff). These individuals will be required to quarantine for 14 days before returning to in-person school. ● If a positive case is identified in a campus or District facility, all campus and/or facility participants will receive written notification. ● The COVID Response Team will notify the local health department of any positive case(s).
<p>PREVENT: Required practices to prevent the virus from entering the school</p>	
<p>Screening Protocols</p>	<ul style="list-style-type: none"> ● Staff will be required to self-screen for COVID-19 symptoms, including temperature check prior to reporting to work each day. ● Parents/Guardians are expected to screen their students for COVID-19 symptoms each day prior to sending their student to school. ● Teachers and staff will monitor student health and refer students to the nurse if symptoms are present.
<p>COVID-19 Symptoms Include</p>	<ul style="list-style-type: none"> ● Cough, shortness of breath, or difficulty breathing ● Chills or repeated shaking with chills ● Muscle pain ● Headache ● Sore throat ● Loss of taste or smell ● Diarrhea ● Feeling feverish or a measured temperature greater than or equal to 100 degrees Fahrenheit
<p>Definition of Close Contact</p>	<ul style="list-style-type: none"> ● Individual who, while not wearing a mask, has had close contact (within 6 feet for 15 minutes or longer) with a person with COVID-19 who has symptoms. ● Individual who, while not wearing a mask, has had close contact (within 6 feet for 15 minutes or longer) or were sneezed or coughed on by a person who has tested positive for COVID-19 within 2 days prior to the person developing symptoms and/or testing positive. ● Individuals who provided care at home to someone who is sick with COVID-19 or COVID-19 symptoms.

<p>Campus Visitation Protocols</p>	<ul style="list-style-type: none"> • Campuses will use virtual meetings to engage families in campus activities and to gather input from our school community. • To protect the health and safety of our students and staff, parents will not be allowed to eat lunch with their students during the 2020-2021 school year. • Visitors will be limited to individuals that are essential to school operations. • Visitors will be required to wear a face covering to enter the building; individuals proceeding beyond the reception area will be required to undergo screening for COVID-19 symptoms, including a temperature check and completing a symptom screening form.
<p>Parent Meetings</p>	<ul style="list-style-type: none"> • ARD meetings, 504 meetings, and parent conferences will be held virtually. • The format for the annual elementary conferences will be determined at a later time.
<p>RESPOND: Required practices to respond to a lab-confirmed case in the school</p>	
<p>Identifying Possible COVID-19 Cases on Campuses or District Facilities</p>	<ul style="list-style-type: none"> • Schools must immediately separate any student who shows COVID-19 symptoms while at school until the student can be picked up by a parent or guardian. • Schools should clean the areas used by the individual who shows COVID-19 symptoms while at school (student, teacher, or staff) as soon as is feasible. • Students who report feeling feverish should be given an immediate temperature check to determine if they are symptomatic for COVID-19. • Schools must close off areas that are heavily used by the individual with the lab-confirmed case (student, teacher, or staff) until the non-porous surfaces in those areas can be disinfected, unless more than 3 days have already passed since that person was on campus.
<p>Individuals not allowed to enter District Facilities</p>	<ul style="list-style-type: none"> • Students or staff are unable to attend in-person school if they have or have had in the last 10 days, any of the above symptoms without a current medical note providing an alternative diagnosis. • Anyone who has tested positive for COVID-19 until criteria to end isolation has been met. • Anyone who is considered to have regular or close contact with someone who has tested positive to COVID-19 must stay at home for two weeks. • Anyone who is awaiting COVID-19 testing results and has not met the criteria to end isolation. • Any employee, visitor, or student who experiences any of the symptoms of COVID-19 (listed above) should self-isolate until the conditions below have been met. <ul style="list-style-type: none"> ○ At least 3 days (72 hours) with no fever since recovery without the use of fever-reducing medications (a fever is 100° F or above)

	<ul style="list-style-type: none"> ■ AND individual has improvement in symptoms such as cough and shortness of breath; ■ AND at least 10 days have passed since symptoms first appeared. <ul style="list-style-type: none"> ● Any student or employee returning to school prior to the criteria outlined above must have a letter from a licensed healthcare professional indicating release to return related to an alternative diagnosis OR receive two separate confirmations at least 24 hours apart that they are free of COVID-19 via acute infection tests at an approved COVID-19 testing location. ● In the case of an individual who has symptoms that could be COVID-19 and does not get evaluated by a medical professional or tested for COVID-19, the individual is assumed to have COVID-19 and may not return to work or school until the individual has completed the same three-step criteria listed above.
<p>MITIGATE: Practices to Mitigate the Likelihood of COVID-19 Spread Inside the School</p>	
<p>Hand Sanitizing Protocols</p>	<ul style="list-style-type: none"> ● Hand sanitizer will be available at entrances to campuses and district facilities, in common areas, and upon entry into the classroom. ● Students and staff will be expected to regularly wash or sanitize their hands. ● Frequent reminders to wash or sanitize hands will be provided during the instructional day, including after using the restroom and before eating. ● Videos promoting proper hand washing techniques and other safety measures will be shown on the first day of school and periodically throughout the year.
<p>Campus Cleaning and Disinfecting Protocols</p>	<ul style="list-style-type: none"> ● Staff will have access to supplies to clean high-touch and working surfaces and shared objects regularly. (shared supplies will be limited) ● Each classroom will be cleaned and disinfected daily ● Restrooms and cafeterias will be sanitized throughout the day and will be disinfected daily ● Posters that promote protective measures will be displayed throughout campuses
<p>Face Covering Protocols (per the executive order concerning face coverings)</p>	<ul style="list-style-type: none"> ● All staff must wear a face covering while at work ● Students in Pre-K through 4th grade are recommended/encouraged to wear a face covering
<p>Learning Environment Protocols</p>	<ul style="list-style-type: none"> ● Classroom desks or tables will be socially distanced as much as instructionally possible. Students will have their own materials including manipulatives at their desk or table area. ● As available plexiglass shields will be used during small group instruction ● Teachers will develop, teach, and implement procedures that:

	<ul style="list-style-type: none"> ○ Limit student movement within the classroom such as turning in assignments, passing out materials, etc. ○ Encourage the use of hand sanitizer
Transition Protocols	<ul style="list-style-type: none"> ● Students will be instructed to travel on the right side of hallways, keeping an arm distance between the student in front and in back ● Verbal and/or visual reminders will be provided to help students maintain social distancing and adhere to established campus traffic flow. ● Classroom doors will be propped open during transitions to reduce high touch areas
Common Areas and Flexible Learning Protocols	<ul style="list-style-type: none"> ● Restrooms <ul style="list-style-type: none"> ○ Visual and verbal reminders will be provided regarding maximum occupancy. ○ Social Distancing measures will be implemented according to the physical spaces in each facility. ○ Students and staff will be required to wash hands before exiting restrooms ● Gym/Auditoriums/Libraries/Computer Labs <ul style="list-style-type: none"> ○ Spaces may be repurposed for instructional space or eating areas to adhere to social distancing requirements. ○ Students will travel to Physical Education daily, common areas may be used during inclement weather ○ A daily rotation system will take in place during P.E. to ensure social distancing ○ All students will visit the library weekly.
Arrival/ Dismissal Protocols	<ul style="list-style-type: none"> ● School doors will open at 7:20 a.m. ● Students should report directly to their classroom, unless they are eating breakfast in our cafeteria ● Parents will not be permitted to walk students inside the school building ● Classes start promptly at 8:00 a.m. ● All car riders will be dismissed from their classrooms when their number is called. Please keep your number in your windshield until your student is loaded ● Any bus or car changes must be made before 2:30 p.m. ● Early bus riders designated by your child's teacher will report straight to the bus ramp. ● Late bus riders will report to the cafeteria to wait socially distanced.
Breakfast/ Lunch Protocols	<ul style="list-style-type: none"> ● On campus students will be served breakfast and lunch meals through the cafeteria serving lines. ● Students may eat meals in the cafeteria or other areas to reinforce social distancing and adhere to current health guidelines. ● Meals will be served on disposable trays to reduce the risk of viral transmission ● Signage and campus staff will reinforce social distancing and traffic patterns in cafeteria

	<ul style="list-style-type: none"> ● Use of roster mode in the POS, cashier entry of student name or ID number, or scanned student IDs will be used by students/staff to pay for their lunches, rather than punching in lunch codes, to reduce high touch areas ● All households are encouraged to utilize https://www.ezschoollpay.com/ to place money on meal accounts ● Cash meal money will be accepted from students at a campus assigned location and time, apart from meal service, to reduce risk of viral transmission in the presence of food ● All BISD child nutrition staff will use face coverings/masks and gloves while performing job responsibilities and will be trained to practice health and hygiene regulations ● No outside food deliveries will be accepted ● Visitors will not be allowed to have breakfast or lunch on campus with their student ● All students eating a tray lunch will go through the cafeteria line. ● Kindergarten, 3rd and 4th grade students will eat lunch in the cafeteria. 1st and 2nd grade students will eat lunch in their classrooms or a common area to insure proper cleaning methods have been implemented. ● Plexiglass dividers will be used on cafeteria tables ● All grade levels will have recess after lunch ● Students enrolled in remote instruction will be provided breakfast and lunch via a once a day drive-thru at Brenham Junior High. Drive-thru protocol will be posted online once the campus schedules are finalized.
<p style="text-align: center;">Transportation Protocols</p>	<ul style="list-style-type: none"> ● In response to COVID-19, Brenham ISD encourages all families, with the ability to do so, to transport their children to and from school. Bus transportation will be offered; however, the standard number of transported students compromises the ability to socially distance. ● Hand sanitizer will be available when boarding the bus ● All bus drivers will wear face coverings/masks ● All students, as developmentally-appropriate and per CDC guidelines, will wear face coverings/masks while riding the bus ● Buses will be cleaned/disinfected between each transportation run and at the end of the day ● Transportation staff will be trained in proper cleaning/disinfecting procedures
<p style="text-align: center;">Water</p>	<ul style="list-style-type: none"> ● Students will need to bring water bottles from home. ● Drinking fountains will be transitioned to water fill stations on all campuses but this process may take some time ● Students will also be provided access to water during meal service
<p style="text-align: center;">Recess</p>	<ul style="list-style-type: none"> ● Playground equipment will be sanitized regularly. ● A classroom playground zoning schedule will be created and routines that teach children to maintain safe distances from each other. ● Children will sanitize their hands at the beginning and the end of recess.

- | | |
|--|--|
| | <ul style="list-style-type: none">• Kindergarten and 1st grade classes will have a morning recess in addition to lunch recess. |
|--|--|